

2020 Training Schedule

Midrand, Johannesburg

Salt River, Cape Town

(Ask us about our CPD Points available for selected courses)

Computer Aided Design

Course Name	Duration	Virtual & Midrand, JHB	Salt River, CT	Price
Introduction to Technical Drawing	2 Days	09 - 10 Nov '20	16 - 17 Nov '20	R4 400 p/p VAT Incl.
AutoCAD Essentials <i>3 CPD Points: SAICE</i>	3 Days	21 - 23 Oct '20 11 - 13 Nov '20	18 - 20 Nov '20	R5 400 p/p VAT incl.
AutoCAD Advanced	3 Days	12 - 14 Oct '20 07 - 09 Dec '20	30 Nov - 02 Dec '20	R5 400 p/p VAT incl.
AutoCAD 3D Drawing and Modelling	3 Days	19 - 21 Oct '20 02 - 04 Nov '20	07 - 09 Dec '20	R5 400 p/p VAT incl.
SketchUp All-in-One	3 Days	21 - 23 Oct '20 09 - 11 Dec '20	04 - 06 Nov '20	R5 400 p/p VAT incl.
MicroStation V8i Essentials <i>*Subject to availability</i> (myWay Mentored Learning Only)	3 Days	05 - 07 Oct '20	Available on Request for Group Bookings	R5 400 p/p VAT incl.
MicroStation for Advanced Users <i>*Subject to availability</i> (myWay Mentored Learning Only)	2 Days	08 - 09 Oct '20	Available on Request for Group Bookings/Virtual Training	R4 400 p/p VAT incl.
MicroStation V8i Everything 3D <i>*Subject to availability</i> (myWay Mentored Learning Only)	4 Days	12 - 15 Oct '20	Available on Request for Group Bookings	R6 400 p/p VAT incl.
Autodesk Fusion 360 Introduction to parametric Modelling (Instructor - Led and myWay Mentored Learning)	3 Days	26 -28 Oct '20	Available on Request for Group Bookings/Virtual Training	R5 400 p/p VAT incl.

Build & Infrastructure

Course Name	Duration	Virtual & Midrand, JHB	Salt River, CT	Price
Autodesk Revit Architecture Essentials	3 Days	21-23 Oct '20	11 - 13 Nov '20	R5 400 p/p VAT incl.
Autodesk Revit Structure Essentials	3 Days	02 - 04 Nov '20	19 - 21 Oct '20	R5 400 p/p VAT incl.
Autodesk Revit MEP Essentials	3 Days	16 - 18 Nov '20	09 - 11 Dec '20	R5 400 p/p VAT incl.
Autodesk Revit Advanced	3 Days	30 Nov - 02 Dec '20	23- 25 Nov '20	R5 400 p/p VAT incl.
Revit LT for Interior Designers *In Progress	3 Days	In Progress	In Progress	R5 400 p/p VAT incl.
Autodesk 3Ds Max Essentials (Instructor - Led and myWay Mentored Learning)	3 Days	2021 Dates to be released soon	Available on Request for Group Bookings/Virtual Training	R5 400 p/p VAT incl.
Autodesk Maya Essentials	4 Days	2021 Dates to be released soon	05 – 08 Oct '20	R6 400 p/p VAT incl.
AutoCAD Civil 3D Essentials 4 CPD Points: SAICE	4 Days	02 - 05 Nov '20	19 - 22 Oct '20	R6 400 p/p VAT incl.
AutoCAD Civil 3D Advanced	4 Days	09 - 12 Nov '20	Available on Request for Group Bookings	R6 400 p/p VAT incl.

Manufacturing

Course Name	Duration	Virtual & Midrand, JHB	Salt River, CT	Price
Autodesk Inventor Essentials <i>3 CPD Points: SAIMEchE</i> <i>(Instructor - Led and myWay Mentored Learning)</i>	3 Days	05 - 07 Oct '20 23 - 25 Nov '20 02 - 04 Dec '20	12 - 14 Oct '20	R5 400 p/p VAT incl.
Autodesk Inventor Advanced <i>(Instructor - Led and myWay Mentored Learning)</i>	5 Days	26 - 30 Oct '20	19 - 23 Oct '20	R7 400 p/p VAT incl.

Additional Courses

Course Name	Duration	Virtual & Midrand, JHB	Salt River, CT	Price
AutoCAD Plant 3D Essentials <i>(Instructor - Led and myWay Mentored Learning)</i>	4 Days	24 - 27 Nov '20	Available upon request for group bookings or Virtual Training	R6 400 p/p VAT incl.
AutoCAD Electrical Essentials <i>(Instructor - Led and myWay Mentored Learning)</i>	3 Days	07 - 09 Oct '20 11 - 13 Nov '20	Available upon request for group bookings or Virtual Training	R5 400 p/p VAT incl.
Autodesk Navisworks Essentials <i>Instructor - Led and myWay Mentored Learning)</i>	2 Days	Dates available upon request	Not available	R5 300 p/p VAT incl.
Virtual and Augmented Reality Essentials <i>Instructor - Led and myWay Mentored Learning)</i>	4 Days	2021 Dates to be released soon	05 - 08 Oct '20	R6 400 p/p VAT incl.
Virtual and Augmented Reality Intermediate <i>Instructor - Led and myWay Mentored Learning)</i>	4 Days	19 - 22 Oct '20	16 - 19 Nov '20	R6 400 p/p VAT incl.

Digital Fabrication – Introduction to CNC Routing/Laser Cutting <i>(Instructor - Led and myWay Mentored Learning)</i>	1 Day	2021 Dates to be released soon	Available at Midrand Campus only	R2 400 p/p VAT incl.
Digital Fabrication – Introduction to 3D Printing and Additive Manufacturing <i>(Instructor - Led and myWay Mentored Learning)</i>	2 Days	07 - 08 Oct '20	Available at Midrand campus only	R4 400 p/p VAT incl.
Digital Fabrication – Software Application	2 Days	14 – 15 Oct '20	Available at Midrand campus only	R4 400 p/p VAT incl.
ArchiCAD Level 1 & 2	2 Days	Available upon request	Available upon request	R4 400 p/p VAT incl.
ArchiCAD Level 3	2 Days	Available upon request	Available upon request	R4 400 p/p VAT incl.
ArchiCAD Level 4	3 Days	Available upon request	Available upon request	R5 400 p/p VAT incl.
ArchiCAD Level 5 (Using Teamwork)	2 Days	Available upon request	Available upon request)	R4 400 p/p VAT incl.

General

Course Name	Duration	Virtual & Midrand, JHB	Salt River, CT	Price
Essentials of Project Management (CAPM)	3 Days	16 - 18 Nov '20	Available on Request for Group Bookings	R5 400 p/p VAT incl.
Advanced Project Management (PMP)	5 Days	30 Nov - 04 Dec '20	Available on Request for Group Bookings	R8 800 p/p VAT incl.

SOLIDWORKS CAD Training Courses

Course Name	Duration	Virtual & Midrand, JHB (Centurion, PTA)	Salt River, CT	Price
-------------	----------	--	----------------	-------

		available on request)		
SOLIDWORKS Essentials	4 Days	19-22 Oct '20 24 – 27 Nov '20 07-10 Dec '20	Available on Request for Group Bookings	R6 300 p/p VAT incl.
SOLIDWORKS Assembly Modelling	3 Days	05-06 Nov '20	Available on Request for Group Bookings	R4 600 p/p VAT incl.
SOLIDWORKS Advanced Part Modelling	3 Days	18-20 Nov '20	Available on Request for Group Bookings	R5 200 p/p VAT incl.
SOLIDWORKS Surface Modelling	2 Days	05-06 Nov '20	Available on Request for Group Bookings	R4 200 p/p VAT incl.
SOLIDWORKS Mold Design	2 Days	19-20 Nov '20	Available on Request for Group Bookings	R4 200 p/p VAT incl.
SOLIDWORKS Sheet Metal	2 Days	05-06 Nov '20	Available on Request for Group Bookings	R4 200 p/p VAT incl.
SOLIDWORKS Weldments	1 Day	19-20 Nov '20	Available on Request for Group Bookings	R2 100 p/p VAT incl.
SOLIDWORKS Drawings	2 Days	Available on Request for Group Bookings	Available on Request for Group Bookings	R4 200 p/p VAT incl.
SOLIDWORKS Routing - Piping & Tubing	2 Days	Available on Request for Group Bookings	Available on Request for Group Bookings	R4 200 p/p VAT incl.

SOLIDWORKS Electrical Courses

SOLIDWORKS Electrical Schematic	3 Days	18-20 Nov '20	Available on Request for Group Bookings	R5 200 p/p VAT incl.
SOLIDWORKS Electrical Advanced	2 Days	Available on Request for Group Bookings	Available on Request for Group Bookings	R4 200 p/p VAT incl.
SOLIDWORKS Electrical 3D	1 Day	Available on Request for Group Bookings	Available on Request for Group Bookings	R2 100 p/p VAT incl.

SOLIDWORKS Technical Communications Courses

SOLIDWORKS Composer	3 Days	Available on Request for Group Bookings	Available on Request for Group Bookings	R5 400 p/p VAT incl.
SOLIDWORKS Inspection	1 Day	Available on Request for Group Bookings	Available on Request for Group Bookings	R2 100 p/p VAT incl.

SOLIDWORKS Data Management Courses

Using SOLIDWORKS PDM	1 Day	Available on Request for Group Bookings	Available on Request for Group Bookings	R2 100 p/p VAT incl.
Administering SOLIDWORKS PDM Standard	1 Day	Available on Request for Group Bookings	Available on Request for Group Bookings	R2 100 p/p VAT incl.

SOLIDWORKS Simulation Courses

SOLIDWORKS Simulation	3 Days	Available on Request for Group Bookings	Available on Request for Group Bookings	R5 400 p/p VAT incl.
SOLIDWORKS Flow Simulation	2 Days	Available on Request for Group Bookings	Available on Request for Group Bookings	R4 200 p/p VAT incl.

Graphic Design

Course Name	Duration	Virtual & Midrand, JHB	Salt River, CT	Price
Adobe Photoshop Essentials (Beginner) <i>(Instructor - Led and myWay Mentored Learning)</i>	2 Days	05 – 06 Oct '20 03 – 04 Nov '20 30 Nov – 01 Dec '20	28 Sep – 29 Sep '20 15 – 16 Oct '20 07 – 08 Dec '20	R4 900 p/p VAT incl.
Adobe Photoshop Advanced <i>(myWay Mentored Learning only)</i>	2 Days	07 – 08 Oct '20 02 – 03 Dec '20	30 Sep – 01 Oct '20 09 – 10 Dec '20	R4 900 p/p VAT incl.
Adobe Photoshop for Architects and Designers <i>(Instructor - Led and myWay Mentored Learning)</i>	2 Days	Available upon request	Available upon request	R4 400 p/p VAT incl.
Adobe InDesign Essentials (Beginner) <i>(Instructor - Led and myWay Mentored Learning)</i>	2 Days	05 – 06 Oct '20 05 – 06 Nov '20 30 Nov – 01 Dec '20	28 - 29 Sep '20 20 – 21 Oct '20 07 – 08 Dec '20	R4 900 p/p VAT incl.
Adobe InDesign Advanced <i>(myWay Mentored Learning only)</i>	2 Days	07 – 08 Oct '20 02 – 03 Dec '20	30 Sep – 01 Oct '20 09 – 10 Dec '20	R4 900 p/p VAT incl.
Adobe Illustrator Essentials (Beginner) <i>(Instructor - Led and myWay Mentored Learning)</i>	2 Days	05 – 06 Oct '20 10 – 11 Nov '20 30 Nov – 01 Dec '20	22 – 23 Oct '20 07 – 08 Dec '20	R4 900 p/p VAT incl.

Adobe Illustrator Advanced <i>(myWay Mentored Learning only)</i>	2 Days	07 – 08 Oct '20 02 – 03 Dec '20	29 – 30 Sep '20 09 – 10 Dec '20	R4 900 p/p VAT incl.
---	--------	------------------------------------	------------------------------------	----------------------

<h2 style="text-align: center;">Contact Us</h2>			
Physical Address	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Midrand JHB Oracle Close Halfway Gardens Midrand 1686 </td> <td style="width: 50%;"> Salt River CT 127 Cecil Rd Salt River Cape Town 7925 </td> </tr> </table>	Midrand JHB Oracle Close Halfway Gardens Midrand 1686	Salt River CT 127 Cecil Rd Salt River Cape Town 7925
Midrand JHB Oracle Close Halfway Gardens Midrand 1686	Salt River CT 127 Cecil Rd Salt River Cape Town 7925		
Contact Details	Tel: 012 663 2054 Email: training@cadco.co.za or training@learnfast.co.za		
Terms and Conditions	<p>The CAD Corporation (Pty) Ltd and Learnfast Training Solutions (Pty) Ltd retain the right to change this calendar without any notification.</p> <p>All prices include:</p> <ul style="list-style-type: none"> • An electronic training manual • Dataset/Exercises • An electronic certificate of completion <p>BOOKINGS:</p> <p>Booking forms need to be completed and emailed in order for us to respond with an invoice.</p> <p>Attendee mobile no & email address need to be completed accurately on booking form for attendance register & certification purposes. Learnfast/The CAD Corporation cannot be held responsible for any certificate errors due to incorrect information on booking form.</p> <p>Dietary requirements need to be filled in completely and accurately. Unfortunately catering arrangements cannot be altered on the day of the training.</p> <p>Learnfast/The CAD Corporation cannot be held responsible for provision of a laptop on the day of training unless specifically indicated on booking form.</p> <p>Shortly after payment/official Purchase Order document has been received a final training confirmation will be sent out stating the details of the course,</p>		

training venue with a link to the map for directions, the dates as well as the starting times.

Although we do our best to assist with last minute bookings, we may not be able to assist and will then kindly request that you book for the next available date.

We kindly request that our clients read thoroughly through our course outlines to check prerequisites and course information. Should you book for the wrong course and only realise this on the day of training, a new booking form and invoice will be generated for a reschedule to the correct course.

VIRTUAL TRAINING/USING OWN LAPTOP IN CLASS

A stable internet connection is important for virtual clients.

Clients using their own laptops in class or during virtual training need to verify a few days before training that they have full administration rights on their laptops. In other words, you must be able to install software that forms part of the course requirements, for example, MS SQL Server or Visual Studio.

No refunds will be processed in light of the above.

CANCELLATION & REFUND POLICY:

Although we go through great lengths to ensure that training proceed as scheduled, Learnfast / The CAD Corporation reserves the right to cancel or postpone training if we require to do so.

Cancellation or rescheduling requests must be in writing and reach us via email at minimum 5 (five) to 10 (ten) working days before the course commencement date.

Learnfast / The CAD Corporation suggests clients wait until a week prior to course commencement that a course has been confirmed to go ahead as scheduled before booking flights and accommodation. Learnfast / The CAD Corporation is not responsible for costs associated with cancellation of classes such as flights and accommodation for clients.

Full course fee will be forfeitted for no shows or cancellations within less than 5-10 working days before the course commencement date.

You may arrange for a replacement attendee to attend in your place, in the event that you are not able to attend as per your booking.

Refund requests will go through an approval process and should it be approved, will not be made immediately and therefore we will advise on the refund payment time frame.

Full refunds will not be made in any event where Learnfast & The CAD Corporation have already used business resources to assist & deliver any form of supportive services to our client. In such case, a partial refund may be considered subject to the details during the investigation & approval process.

'Cooling off period' – Our clients have the right to request a refund/partial refund within 5 days after payment/PO, should you not be booked on training during the next 5-10 working days. Should you be booked on training during the next 5-10 working days, no refund can be made as we have already made operational expenses which cannot be reversed, for your training booking.

Should you cancel your training more than 5-10 working days before training attendance but you don't qualify for the 5 days cooling off period, you may request a credit note & your credit remains valid for 12 months and may be used towards any other courses that we have on offer.

LMS ONLINE COURSES:

Access to the LMS is limited to 12 months access during which the course need to be completed.

For credit-bearing courses, you kindly need to submit your PoE at our campus or online.

There is no specific PoE due date however your PoE must be submitted at least one month before your 12 months LMS access expire.

Access to the LMS is non-sublicensable, non-transferable and non-refundable.

Learnfast/Cadco cannot be held liable for any costs such as printing of documents at home and/or arrangement of hand-delivery of documents.

The starting date of your access is deemed to be the date the your login details are created and sent through by our administrators.

For clients doing credit-bearing courses, your PoE need to be completed and submitted at our campus or online, at least one month before your 12 month LMS access ends.

It is your responsibility to ensure that you meet the system requirements, including compatible hardware, software and internet service prior to purchasing access to our online learning portal.

Courses purchased for our Online Learning method, cannot be canceled once you have been assigned access and may not be transferred to other individuals.

An automated email will be sent to you from noreply@myway.training once payment is received with details on your first-time login and how to get started on the LMS.

INVOICES, PAYMENTS & CREDIT:

Invoices can only be sent after we have received a completed booking form for each delegate via email.

Confirm payment OR kindly provide us with a Purchase Order document at least 2 weeks before the course starts.

Purchase Orders should include the exact payment date committed by your company or provide us with the committed payment date in an email.

Should you have any form of credit with us, note that credit is non-refundable and valid for 12 months only.

PAYMENT REFERENCE:

Please use your Learnfast/The CAD Corporation invoice number as reference for the payment.

EXTENDED FINANCE PLAN:

Deposit R2000.00 upfront and is non-refundable

ITC check & Affordability assessment to be done once deposit is paid

One Invoice

3 Months payment terms

Extended Finance Plan course fees are different to those of the upfront discounted course fees

Debit Order Form to be completed

CERTIFICATES:

We use a digital certificate system, either via our online learning management system or via email after the training.

No printed certificates will be handed out at the training. Printed certificates can be arranged at an additional cost.

Learnfast/The CAD Corporation holds accreditation with selected SETAs for selected courses on our offering. It cannot be assumed that all courses are accredited.

Certificates of Attendance will be obtained by the attendee for our non-credit bearing courses.

Certificates of Competency will be obtained once the attendee has successfully completed the Portfolio of Evidence, as well as the assessment, moderation and SETA verification process have been completed.

CREDIT BEARING & NON-CREDIT BEARING COURSES:

Note that there is price differences for credit-bearing and non-credit bearing training. It cannot be assumed that pricing is similar for different certifications.

Credit Bearing course pricing per person includes two assessments & moderation of the Portfolio of Evidence.

Course bundles/expert programs includes discounted pricing as is. Additional discounts are not applicable.

LEARNERSHIPS

A structured learning program consists of theoretical and practical workplace experiential learning of at least 12 months accommodated with an occupationally related qualification that is registered on the National Qualifications Framework (NQF). Pricing per person includes two assessments & moderation of the Portfolio of Evidence.

Learnfast acts solely as a training provider and not a Learnership Agent.

No sourcing of learners will be done by Learnfast.

Cancellations Ts & Cs apply to Learnerships as per above.

EXAM VOUCHERS

Exam vouchers are non-refundable and once ordered, it cannot be reversed.

Exam voucher needs to be used before the specified expiry date.

Some of our courses have the option of an exam voucher to be added to your invoice. Exam voucher costs are not included automatically and can be included upon your request.

Exam Voucher prices may change at any time during the year, subject to supplier pricing.